

Agreement for Use of a Chromebook/device or Other Technology Equipment

(SCHOOL NAME)

These procedures apply to the use of all Chromebook or electronic devices (“Electronic Devices”) owned by **(School Name) or (Local school district if title purchased)** (“School”) used on or off school property. Students are expected to follow these procedures when using any Chromebook/device owned by the School.

All Electronic Devices owned by the School are school property provided to students for a period of time as deemed appropriate by School administration. Students must return the Electronic Devices promptly upon request of the School.

The School may allow students to use the school’s Electronic Devices on or off school property. At all times, **school Electronic Devices are to be used for school-related business, curriculum enhancement, research, and school communications ONLY.**

Students will act in accordance with the School’s **School Year** Student Acceptable Use Policy and any other school technology policies when using the school’s technology, software accounts, Electronic Devices and accessories, whether the use occurs on school property or at home. Students may also be held accountable for content accessed and downloaded at home and brought back into the school network. Inappropriate, unauthorized, and illegal use of the Internet or school network services and applications may result in the cancellation of privileges and appropriate disciplinary action.

The device is owned by the School and is subject to monitoring by the School’s technology tools and school administration. While the device is on campus students are protected by multiple CIPPA & COPPA compliant firewalls and filters. These firewalls and filters are on network devices located at the School and are not locally installed on the loaned devices. Upon the School’s request, parents agree to install or facilitate installation on the Electronic Devices of any software, including without limitation monitoring and filtering software, requested by the School. Parents further agree to be responsible for monitoring and supervising the student’s online activity while using the School’s Electronic Devices off campus to ensure the student’s safety. There are many ways that parents can restrict and monitor home internet access including, but not limited to activating parent filters.

Parents and Students must comply with and agree to the following conditions before being issued an Electronic Device:

1. Students must NOT attempt to or install software, hardware or change the system configuration including network settings on any equipment assigned to the student member without prior consultation and approval of the school administration.
2. Upon the School’s request, parents agree to install or facilitation the installation of any monitoring or filtering software requested by the School and to ensure that such software is operational during use of the Electronic Device.
3. Students are expected to prevent damage and theft to all school electronic equipment assigned to them.

4. Parents are held personally and monetarily responsible for any loss related to the Electronic Device including, but not limited to intentional vandalism negligence, theft, damage or destruction.
5. Student will not be held responsible for manufacturing defect or technical problems resulting from regular school-related use.
6. Student must promptly provide access to any equipment and/or accessories they have been assigned upon the school's request.
7. This device is to be used for academic work.
8. Students and parents must follow the School's Student Acceptable Use policy and any other school technology policies.
9. Disciplinary action may be taken for inappropriate, unauthorized or illegal use of the device.
10. The School owns the device and can remotely monitor the device.
11. School network firewalls and protections are NOT on the device while it is off campus.
12. Parents are responsible for monitoring and supervising the student's online activity while using the School's electronic device off campus to ensure the student's safety.
13. Only parents and the School's students may access the student's device.
14. Unauthorized programs and games shall not be installed on the device.
15. Student shall not install off campus networks, printers and any other off campus devices on the School's Electronic Devices.
16. Care for the device is the student and parent's responsibility.
17. Devices should be cleaned as needed with appropriate cleaning tools and/or products.
18. St. Gabriel School has permission to create and manage student accounts on COPPA and FERPA compliant websites.

The school reserves the right to update and/or modify these procedures at any time.

We, the parent and student, have read and understand this agreement. We agree to all the terms and conditions listed herein.

Parent signature: _____

Student signature: _____

Date: _____