

ST. GABRIEL S C H O O L

BEING CHRIST · EVERY DAY · EVERYWHERE

9935 Johnnycake Ridge Road, Concord Twp., OH 44060

www.st-gabrielschool.org

Position Open: Classroom Aide

Founded in 1963 by the Sisters of Holy Humility of Mary, St. Gabriel School is a coeducational Catholic elementary school committed to educating children in our Catholic faith by challenging them to be the leaders in faith. With a population of approximately 550 students from Junior Kindergarten to 8th Grade, St. Gabriel School is a STEM designated school, Better Together partner school, and it offers its students a technology rich, holistic educational experience. St. Gabriel School fosters a positive learning environment by focusing on the needs of the whole child and living our school's mission of "being Christ every day, everywhere through teaching, learning, leading, and serving."

St. Gabriel School is seeking a qualified candidate to work with the grade level teacher(s) and support our students as they learn and grow. Applicants must be collaborative, compassionate, and flexible. They must be willing to live the mission of St. Gabriel School and positively impact their students each day.

Position Qualifications:

- A practicing Catholic who upholds the teachings and traditions of the Catholic Church.
- Associate's degree or higher preferred
- Experience working with primary age students
- Obtain VIRTUS certification
- Ability to successfully pass background check through FBI & BCI
- Willingness to complete the additional certifications as needed

Major Responsibilities:

- Assist classroom teacher(s) in performing specific duties as assigned or undertaking specialized tasks.
- Assist in providing individual and small-group instruction in order to adapt the curriculum to the needs of students' intellectual abilities. Must be willing to work one-on-one with students as needed.
- Assist the classroom teacher in creating an environment that is conducive to learning and appropriate to the maturity and interests of the students.
- Assist in implementing all policies and rules governing student life and conduct.
- Maintain a positive working relationship with students, parents, administration, and other staff members.
- Perform related work as required.

Please submit a letter of interest, resume and three references to:

Robert Kumazec, Principal
Robert.kumazec@st-gabrielschool.org