



# ST. GABRIEL SCHOOL

BEING CHRIST · EVERY DAY · EVERYWHERE

August 24, 2021

Dear Parent/Guardian,

For the 2021-22 school year St. Gabriel School will again be offering a lunch service to our students. We will be serving lunch from our kitchen every day except Wednesday, which is our weekly pizza lunch from Concord Pizza. Our Food Service Program is committed to offering a balanced meal to our students. If any families are in need of any assistance in purchasing a school lunch, the attached application forms should be completed and turned into the school office. Free or reduced lunches are available for this school year if you qualify. Below are some common questions and their answers:

1. Who can receive a free or reduced lunch?
  - a. All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP) or Ohio Works First (OWF).
  - b. Foster children that are under the legal responsibility of a foster agency or court.
  - c. Children participating in their school's Head Start program.
  - d. Children may receive free or reduced-price meals if your household's income is within the limits on the Federal Eligibility Guidelines.

**INCOME GUIDELINES**  
Guidelines to be effective from July 1, 2021 through June 30, 2022

Number of persons in family or household size	Annual	Monthly	Twice per month	Every two weeks	Weekly
1	\$23,828	\$1,986	\$993	\$917	\$459
2	32,227	2,686	1,343	1,240	620
3	40,626	3,386	1,693	1,563	782
4	49,025	4,086	2,043	1,886	943
5	57,424	4,786	2,393	2,209	1,105
6	65,823	5,486	2,743	2,532	1,266
7	74,222	6,186	3,093	2,855	1,428
8	82,621	6,886	3,443	3,178	1,589
Each additional member add	+8,399	+700	+350	+324	+162

2. Do I need to fill out an application for each child?
  - a. No. Use one application for all students in your household. All applications must be complete and the information accurate in order to qualify for assistance.
3. My child's application was approved last year. Do I need to complete another application?
  - a. Yes. Your child's application from past years is only valid for that school year. You must complete a new application for this 2021-2022 school year.
4. If I don't qualify, may I apply later?
  - a. Yes. You may apply at any time during this school year. If your financial situation changes at any time during the school year and your income drops below the income limit, you will become eligible.
5. What lunch would my student receive during Pizza Wednesdays?
  - a. Each student could choose a single piece or two piece pizza lunch. Students should still bring a water bottle every day.
6. What if my income is not always the same?
  - a. List the amount you normally receive. If you had to call off work so your monthly income was lower than expected for a few months, fill in what you would normally. If you received a bonus that you typically do not get each year, omit it. If you have lost a job, changed jobs, or had a reduction in wages, use your current information.
7. Can my student also receive free breakfast and lunch through the federal/state government program?
  - a. St. Gabriel School is not a participant of the National School Lunch Program and we do not qualify for that funding at this time. Free/reduced lunches are not funded through any state/federal funds.
8. What if I disagree with the school's decision about my application?
  - a. You should contact Mr. Robert Kumazec by phone or email. [robert.kumazec@st-gabrielschool.org](mailto:robert.kumazec@st-gabrielschool.org).

If you have any other questions or concerns, please do not hesitate to contact the school office at (440) 352-6169.

Take care and God bless,

St. Gabriel Office Staff



**Privacy Act Statement: This explains how we will use the information you give us.**

The Richard B. Russell National School Lunch Act requires the information on this application. You are not required to provide information, but if information is not provided, the state agency cannot approve your child for free or reduced-price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Ohio Works First (OWF) case number or other identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410  
fax: (202) 690-7442; or  
email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.