

**TUITION PAYMENT AGREEMENT FORM
2023-24 ST. GABRIEL SCHOOL TUITION AND FEES
Grades JK-8**

JK-8 Tuition Per Student	JK Instructional Fee Per Student	K-8 Instructional Fee Per Student
\$5400	\$500 due at registration	\$125 due at registration

Non Parishioner Additional Fee: \$1,000 per student per year
New Family Application Fee: \$30 per application – register online at Digital Academy

Family Information (required)

****PRINT IN CAPITAL LETTERS****

Family Info has Changed

Family Name: _____
Last Name Parents' First Names

Street Address: _____ City _____ Zip _____

Home Telephone: _____ Dad Cell: _____ Mom Cell: _____

Work #: _____ E-Mail Address: _____ 2nd Email: _____

List Students/Grades for 2023-24:

Student First Name	Student Last Name	Grade	Student First Name	Student Last Name	Grade
_____	_____	_____	_____	_____	_____
Student First Name	Student Last Name	Grade	Student First Name	Student Last Name	Grade
_____	_____	_____	_____	_____	_____

The Instructional Fee for Gr. K-8 of \$125 (per child) is non-refundable and due upon Registration. The Instructional Fee for Jr K of \$500 (per child) is non-refundable and is due upon registration. The Instructional Fee covers text books, supplemental curricular and instructional materials, Religion books and programs, safety programs and materials, student supplies and resources, technology fees and registration expenses.

Tuition covers Faculty and Staff salaries/benefits and all other operating costs.

All Tuition and Instructional Fees at St. Gabriel are cost-based. This means that parents are responsible for the operating costs to educate their child(ren). For new families, upon acceptance of your child(ren) as a student(s) in the school, your preference of tuition payments are indicated on the Tuition Payment Election Form. Return the completed form and instructional fee payment to the School Office.

Please complete the **ONLINE Tuition Payment Election Form**. The choices you have for this year are:

- Twelve (12) Monthly Payments (July through June) via direct bank account withdrawal (ACH), or credit card – add 3% svc. charge
- Pay-in-Full Tuition Payment (with a 2% discount) due June 15th or
- Pay-in-Full Tuition Payment with credit card - add 1% svc charge
- If the online Tuition Payment Election Form is not completed in full and returned, your child(ren) will not be considered enrolled at the school and will not be assigned on a class list.

NOTE: In an effort to maintain and exceed present levels of excellence and to increase timely tuition payments while minimizing costly bank fees, we require you to sign up for monthly automatic tuition payments if not paying in full. If you are unable to commit to the monthly automatic tuition payment option, please contact Linda Hlebak, Business Manager, as soon as possible to discuss possible alternate payment arrangements -lhlebak@st-gabriel.org or 440.352.8282 x 108.

Financial Assistance is available to families who are parishioners of St. Gabriel who complete the FACTS Application and demonstrate a financial need. To start the process use this link <https://online.factsmgt.com/aid> which can also be found on the school website under admissions/tuition assistance.

In the event of a missed payment or Non-Sufficient Fund (NSF) bank return, you are expected to contact us immediately to resolve this issue. There will be a \$30 fee assessed to you, in order to cover the bank NSF charge the Church receives, for each NSF payment processed. In addition, **your account must be current as of June 30th** or your child(ren) will not be admitted on the first day of school. Missed payments will result in any of the below actions being taken:

- Dismissal from the school for two successive non-payments without communicating with the business office
- No graduation ceremony or end-of-year field trips
- Withholding of registration processing for the next school year

Please return the signed copy of this agreement to the school office. For new families, also return application forms.

Admission and Acceptance

The undersigned hereby agrees to the expectations set forth above and accepts the terms of this agreement.

Parent/Guardian Signature: _____

Date: _____